

Sprint Retrospective Meeting Minutes

Date: 10/12/2025

Project: Personal Budget Tracker Website – *SmartSpender*

Attendees: Miladys Perez, Maria Flores, David Edelduok, Malik Wahab Rashid, Randy Pierre

Purpose

To reflect on Sprint 3 progress, review daily stand-up outcomes, and determine improvements and goals for Sprint 4.

What Went Well

- We successfully completed about half of our code and made strong progress toward project functionality.
- Collaboration remained consistent through GitHub, with all members contributing and reviewing updates regularly.
- Communication during daily stand-ups helped keep the team aligned and on schedule.
- Team members continued fulfilling their roles effectively, maintaining clarity and organization.

What We Learned

- Breaking the coding tasks into smaller, manageable parts helped maintain steady progress.
- Regular code reviews improved overall quality and helped catch issues early.
- Better time management is needed to ensure coding and documentation move forward at the same pace.

Next Sprint Goals

- Complete the remaining half of the code to achieve full project functionality.
- Begin working on deliverables, including documentation and presentation materials.

- Conduct integration testing to ensure all parts of the project work together smoothly.
- Prepare for the final review by refining features and confirming all team contributions are finalized.